



भा.कृ.अनु.प.–केन्द्रीय उपोष्ण बागवानी संस्थान
रहमानखेड़ा, पो. काकोरी, लखनऊ–226101 (भारत)
ICAR-Central Institute for Subtropical Horticulture
Rehmankhhera, P.O. Kakori, Lucknow-226101 (India)
Phone: (O)2841022, 2841024; Fax: 0522-2841025



Web Site www.cish.res.in; E-mail- cish.lucknow@gmail.com

पत्रांक: 30-1/2010-11/एस.पी./

दिनांक: 22.09.2016

निविदा सूचना

निदेशक, भा.कृ.अनु.प.–केन्द्रीय उपोष्ण बागवानी संस्थान लखनऊ द्वारा संस्थान के प्रयोग हेतु 30000 (तीस हजार) क्यूबिक फिट कच्चे गोबर की खाद की आपूर्ति हेतु पंजीकृत ठेकेदारों से मुहरबन्द निविदायें आमंत्रित की जा रही हैं। निविदा प्रपत्र अधोहस्ताक्षरी के कार्यालय से किसी भी कार्य दिवस में दिनांक 26.09.2016 से 17.10.2016 सांय 4.00 बजे तक रू0 500.00 के नकद भुगतान पर प्राप्त किये जा सकते हैं। पूर्ण निविदायें दिनांक 17.10.2016 के अपराह्न 1.00 बजे तक कार्यालय में जमा की जा सकती हैं जिन्हें दिनांक 18.10.2016 11.00 बजे खोला जायेगा। कार्य का विवरण, निविदा की शर्तें तथा निविदा प्रपत्र संस्थान की वैबसाईट: <http://www.cish.res.in> से भी डाउनलोड किये जा सकते हैं। निविदा के साथ रू0 15,000.00 (रूपये पंद्रह हजार मात्र) का बैंक ड्राफ्ट **ICAR Unit, CISH, LUCKNOW** के नाम धरोहर राशि के रूप में लगाना अनिवार्य है। डाउनलोड किये गये निविदा प्रपत्र का मूल्य रू0 500.00 भी निविदा के साथ बैंक ड्राफ्ट द्वारा संलग्न करना अनिवार्य होगा।

सहायक प्रशासनिक अधिकारी



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सेवा में,

स्पीड पोस्ट

प्रबंध निदेशक
एडवर्टाइजिंग, दैनिक जागरण
57ए-3 मीराबाई मार्ग
लखनऊ- 226001

विषय: निविदा सूचना प्रकाशित करने के संबंध में ।

महोदय

इस पत्र के साथ संलग्न निविदा सूचना की एक प्रति आपको इस आशय के साथ प्रेषित की जा रही है कि कृपया इसे हिंदी समाचार पत्र दैनिक जागरण में उचित स्थान पर दिनांक 26.09.2016 तक आवश्यक रूप से प्रकाशित कराने का प्रबन्ध करें। इस बाबत बिल प्रकाशित सामग्री के साथ प्री-रसीद लगा डी.ए.वी.पी. दर के अनुसार तीन प्रतियों में अद्योहस्ताक्षरी को प्रेषित करने का कष्ट करें ताकि शीघ्र भुगतान किया जा सके।

सधन्यवाद।

भवदीय

संलग्नक: उपरोक्तानुसार।

सहायक प्रशासनिक अधिकारी

वितरण:

1. वित्त एवं लेखा अधिकारी, केन्द्रीय उपोष्ण बागवानी संस्थान लखनऊ
2. बिल लिपिक केन्द्रीय उपोष्ण बागवानी संस्थान लखनऊ
3. भंडार लिपिक केन्द्रीय उपोष्ण बागवानी संस्थान लखनऊ
4. प्रभारी, एरिस सेल/संगणक केन्द्र, केन्द्रीय उपोष्ण बागवानी संस्थान लखनऊ को इस आशय के साथ प्रेषित कि संलग्न निविदा को संस्थान की वेबसाइट पर अपलोड करने का कष्ट करें।

STANDARD BIDDING DOCUMENTS

ICAR-Central Institute For Subtropical Horticulture Rehmankhara, P.O.-Kakori, Lucknow- 226 101.

F. No. 30-1/2010-11/SP/

Dated 22-09-2016

Speed Post

To,

í í í í í í í í í í í ..
í í í í í í í í í í í í .
í í í í í í í í í í í í ..
í í í í í í í í í í í í .

Dear Sir,

We have a requirement of the goods as indicated below, tender for which will be opened at 11.00 hrs on **18.10.2016 (date)** and you are invited to submit your most competitive tender for the same. All the relevant details are given below and last date of receiving the tender is **17.10.2016 at 1.00 P.M.**

- i) Description of the goods require and the required quantity: As enclosed in Annexure ó I
- ii) Guiding specification and other technical details :
- iii) Terms of delivery : delivery at site, viz. ICAR-Central Institute for Subtropical Horticulture, Rehmankhara, P. O. Kakori, Lucknow.
- iv) Delivery period for goods : within 30 days/ months from the date of the purchaserø signing the contract.
- v) Erection/installation and commissioning (if required, depending on the goods ordered) are to be completed within N.A. days of delivery of goods at site.
- vi) Terms of Inspection-By the purchaserø representative:

Asstt. Administrative Officer,
ICAR- Central Institute for Subtropical Horticulture,
Rehmankhara, P.O.-Kakori, Lucknow- 226 101.

vii) Price structure:

- a) The tender shall quote for the complete requirement of goods and services and for the full quantity as shown against a serial number in the List of Requirement in Annexure - I. Unless otherwise specified in Annexure - I, the tenders are, however, free not to quote against all the serial numbers mentioned in the List of Requirements (in case there are more than one serial number in the List of Requirements)
- b) The rates and prices quoted shall be in Indian Rupees only.
- c) All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately.
- d) The rates and price quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any.

viii) Receipt of goods & Terms of payment:

- a) Payment terms for supply of goods (as and if applicable):-

Immediately on receiving the goods at site, the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. If the goods supplied do not require erection, the purchaser, within three working days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also

need erection, the purchaser will issue acceptance certificate within two working days, after successful erection. The supplier will then send its invoice along with the purchaser's certificate and other accompanying documents to the paying authority for payment. The paying authority will release the full payment to the supplier as due in terms of the contract, within seven working days of receipt of supplier's invoice, purchaser's receipt certificate and other accompanying documents, provided the same are in order.

- ix) **Paying Authority : Director, ICAR-CISH, Lucknow**
- x) **Liquidated Damage Clause :**

If any time during the performance of the contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing an amendment to the contract. If the supplier fails to deliver the goods and / or performs the service within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damage, a sum equivalent to 0.5% (half percent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will however be 10% (Ten percent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and /or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods & services, supplied during the period of delay.

The purchaser's letter (to the supplier, with copies endorsed to others concerned) extending the delivery period will be subject to the above conditions.

- xii) **Warranty Clause : N.A.**
- xiii) **Dispute Resolution Mechanism**

If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.

- 2. **You are also required to fulfill the following conditions and furnish the details as indicated in subsequent paragraphs.**

- a) Please furnish a certified copy of your latest ITCC (Income Tax Clearance Certificate). If an assessee.
- b) Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
- c) Please state whether business dealings with you presently stand banned by any Government organization and, if so, furnish relevant details.
- d) A supplier shall not submit more than one quotation for the same set of goods.

- e) The supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
- f) The Tender/quotation(s) as well as the contract shall be written in English language. All correspondence and other documents pertaining to the Tender/quotation(s) and the contract, which the parties exchange, shall also be written in English.
The quotation and all correspondence and documents relating to the quotation exchanged between the bidder and the purchaser may also be written in Hindi language provided that the same is accompanied by an English translation, in which case, for the purpose of interpretation of the quotation, the English translation shall govern.
- g) The contract shall be governed by the laws of India and interpreted in accordance with such laws.
- h) **The tender/offer shall remain valid for acceptance for a period not less than 120 days after the specified date of opening of the offer.**
3. The tender shall be sealed in an envelope. The envelope shall be addressed to the DIRECTOR, ICAR-CISH, LCKNOW and it should also bear the tender enquiry no. and the words DO NOT OPEN BEFORE **18.10.2016, 11.00 A.M.** (* The time and date of opening of the tender). This envelopes should then be due inside another envelope, which will also be duly sealed. The outer envelope will bear the full address of the purchaser. The supplier must ensure that its tender (i.e. quotation), duly sealed as above, reaches the purchaser at least one hour before the time and date of opening of tenders. The supplier may, at its choice send the tender by regd. Post or by speed post. Alternatively, the supplier may also hand delivery the tender to the purchaser in which case the purchaser shall give the supplier a receipt, indicating the time & date of receipt of tender.
SHOULD BE SUBMITTED IN SEALED COVER AND ADDRESS TO DIRECTOR, CENTRAL INSITUTE FOR SUBTROPICAL HORTICULTURE , REHMANKHERA, P.O. KAKORI, LUCKNOW –226 101.
4. The tender which are received late by the purchaser will be ignored. Further, the purchaser does not accept any liability and responsibility for the tender in case the same are not properly sealed & marked and / or sent as above.
5. The tender , which are received in time (as per para 3 above), will be opened at purchaser's office at **11.00 A.M. hours on 18.10.2016.**(date). The purchaser will open the tender in the presence of the tenderer's duly authorized representatives who choose to attend the tender opening.
6. The purchaser will evaluate and compare the tender which are substantially responsive i.e. which are properly prepared & signed and meet the required terms, conditions, specification etc. The purchaser will award the contract to the supplier whose quotation will be determined to be responsive and offering the best evaluated price.
7. Notwithstanding the above, the purchaser reserves the right to accept to reject any quotation or annul the tendering process and reject all quotations at any time prior to award of the contract without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.
8. Please submit your tender accordingly. You shall sign all pages of your tender. Your priced quotation may be furnished in the format enclosed as Annexure - 2. You are also required to return this original tender enquiry (all the Pages), as it is, duly signed by you on every page for our record. You may retain a photocopy of this tender enquiry for your record. The Director of ICAR-CISH, Lucknow reserves the right to reject any or all tender(s) without assigning any reason thereof.
9. Purchaser -Director, ICAR-Central Institute for Subtropical Horticulture, Rehmankhhera, Lucknow.

Encl: Annexure I, 2 &3

Asstt. Administrative Officer
For Director, ICAR-CISH, Lucknow
Telephone, No. 0522- 2841023, 2841173
Fax No. 0522-2841025

SPECIFICATION & OTHER TECHNICAL DETAILS
OF THE ITEMS REQUIREMENT

कच्चे गोबर की खाद

तीस हजार क्यूबिक फिट

ANNEXURE - 2

Sl. No.	Description of goods allied services	Quantity	Rate/Quibic Feet (INR)
1.	कच्चे गोबर की खाद	तीस हजार क्यूबिक फिट	

F.O.R. Price inclusive of all VAT/SAT etc. at ICAR-CISH, Lucknow Grand Total Cost Rs.....

Special instruction (if any).....

Annexure - 3

We agree to supply the above goods & allied services. We confirm that same will meet the description, specification and technical details as required in the tender enquiry.

We confirm that we agree to all other terms & conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tenderer desires to put same additional / modified stipulation, terms & conditions etc. the same may be clearly indicated)

We confirm that our offer will remain valid for acceptance for 120 days after the date of opening of tenders.

.....
(Signature, Name and designation of the authorized executive of the tendering firm with rubber seal)
For and on behalf of í í í í í í í í í
(Name and address of the tendering firm)

Date :.....

Place :.....