

**CENTRAL INSTITUTE FOR SUBTROPICAL HORTICULTURE
REHMANKHERA, P.O. KAKORI, LUCKNOW-226101
(UTTAR PRADESH)**



**TENDER FOR HORTICULTURE FIELD WORK AT R.B.ROAD
CAMPUS AND AT REHMANKHERA, BLOCK I, II, III AND IV,
CISH, LUCKNOW**



TENDER DOCUMENT

LAST DATE FOR RECEIPT OF BID 12.08.2016 UPTO 4.00 PM

Date of opening :-

- | | | |
|---------------------------------|------------|-------------|
| 1. Technical Bid opening date : | 16-08-2016 | at 11.00 am |
| 2. Financial Bid opening date : | 22-08-2016 | at 11.00 am |

Phone No. 0522-2841022, 2841023

FAX No. 0522-2841025

WEBSITE: www.cish.res.in

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IMPORTANT DATES AND INFORMATION

S. N.	DETAILS OF SCHEDULE	DATE, TIME AND INFORMATION
1.	RECEIPT OF SEALED TENDERS	12-08-2016 up to 4.00 pm
2.	OPENING OF TECHNICAL BID	16-08-2016 at 11.00 am
3.	OPENING OF FINANCIAL BID	22-08-2016 at 11.00 am
4.	VALIDITY OF TENDER	180 Days form the date of opening of tender
5.	CONTRACT PERIOD	One year from the date of award
6.	AMOUNT OF EARNEST MONEY DEPOSIT	Rs. 80,000/-
7.	AMOUNT OF HORTICULTURE FIELD WORK PERFORMANCE SECURITY DEPOSIT	10% of the tendered amount
8.	PAYMENT BY CISH, LUCKNOW	Monthly bills and on production of certification by the concerned

Important

1. The Tender is consisting of Two Bid system, Financial Bib and Technical bid. Both the Bids should be sealed in separate envelop duly superscribed. The financial bid will be opened only to those tenderers who qualify/fulfill the technical bid.
2. Technical bid contain all terms & conditions along with commercial terms and conditions.
3. As per the previous records of the Institute the tentative expenditure on Horticulture & Field work, which are mentioned in this tender is around Rs. 25,00,000/- per annum.

केन्द्रीय उपोष्ण बागवानी संस्थान
रहमानखेड़ा, डाकघर काकोरी, लखनऊ – 227107(भारत)
CENTRAL INSTITUTE FOR SUBTROPICAL HORTICULTURE
Rehmankhhera, P.O. Kakori Lucknow – 226101(India)

F. No. Horticulture work/2016

Dated : 07.2016

To

Sub : INVITATION OF SEALED TENDERS IN RESPECT OF OUTSOURCING OF SEASONAL JOBS - *Horticulture Field Work* –at CISH Rehmankhhera and at R.B. Road Campus, Lucknow.

Dear Sir(s),

Central Institute for Subtropical Horticulture, Lucknow has two experimental farms, one each located at Rehmankhhera (Area : 132.5 ha), 30 kms far from Lucknow city on Hardoi road and the other at Raibareilly Road (Area : 13.2 ha) & the present tender is for both the farms.

Sealed Tenders are hereby invited on behalf of the Director, CISH for outsourcing of seasonal jobs for **PROVIDING *Horticulture Field Work* –at CISH Rehmankhhera and at R.B. Road Campus, Lucknow.**

1. (i) This Tender consist of Two Bid system, the Financial Bid and the Technical Bid. Both the Bids should be sealed in separate envelop duly superscribed. The financial bid will be opened only to those tenderers who qualify/fulfill the technical bid.
(ii) Below four tenders bids will not be opened.

2. Technical bid consisting of all technical details along with commercial terms and conditions is enclosed as ANNEXURE - III.

3. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and spell schedule and the special terms and conditions detailed in the Tender forms and its schedules. Please submit your rates in the Tenders form if you are fulfilling GOI norms and in a position to provide the requisite services in accordance with the requirements stated in the attached schedules.

4. The firms/parties quoting/offering on downloaded tender form from the website will have to submit the tender cost of Rs. 1,000/- only in the shape of Bank Draft in favour of "ICAR Unit – CISH" Lucknow for each item separately failing which the tender shall be liable to be rejected. Tender form can be purchased from the cashier of the Institute also by paying the cost of Tender form Rs. 1,000.00 cash.

5. An earnest money of **Rs. 50,000.00** must be deposited in the form of demand draft/pay order payable to **ICAR Unit CISH, Lucknow**. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date. The Tender will not be considered if earnest money is not deposited with the Tender.

6. The Tenderer is being permitted to give Tender in consideration of the stipulations on his part that after submitting his Tender, he will not resile from his offer or modify the terms and conditions thereof. If the Tenderer fails to observe and comply with the foregoing stipulation the aforesaid amount, the EMD will be forfeited by the Institute. In the event of the offer made by the Tenderer not being accepted, the amount of earnest money deposited by the Tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

7. The Schedules of the Tender form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the Tenderer. In such cases reference to the additional pages must be made in the Tenders form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter alongwith the Tenders. Overwriting/erasing in rates to be quoted by the Tenderer will not be allowed otherwise the Tenders may be rejected.

8. The Tenders are liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the Tenders is not fully filled in. Individual signing the Tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

9. If Tenderer does not accept the offer, after issue of letter of award by CISH within 15 days, the offer made shall be withdrawn & Earnest money deposited will be forfeited.

10. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the Tenders and all other related documents must be signed by every partner of the firm. A person signing the Tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such offer and if, on enquiry it appears that the persons so signing had no authority to do so, the Council shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. **Each page of the Tenders and the schedules to the Tenders and annexure, if any, should be signed by the Tenderer.**

11. The original copy of the Tenders is to be enclosed in double cover. The Inner cover should be sealed. The outer cover should be superscribed " **PROVIDING for seasonal Horticulture Field Work –at CISH Rehmankhara and at R.B. Road Campus, Lucknow**" with address of this office. %Technical bid Financial bid and the main envelop separate. All Tenders should be sent by registered post / Speed Post. Tenders to be hand delivered should be put in the Tenders box, which will be kept in the room of Senior Administrative Officer of the CISH, Rehmankhara . 227 107

12. The rates quoted by firms for job contract for **PROVIDING seasonal Horticulture Field Work –at CISH Rehmankhara/R.B. Road Campus, Lucknow** in the quotation are the same, are liable to be rejected. You are at liberty to be present or to authorize a representative to be present at the time of opening of the Tenders. The name and address of the representative who would be attending the opening of the Tenders on tenderers behalf should be indicated in the Tenders. Please also state the name and address of your permanent representative, if any.

13. The Institute is not bound itself to accept the lowest or any other Tenders and also reserve the right of accepting the Tenders in whole or in part of the Tenders. You are however at liberty to Tender for the whole or any portion. Other conditional Tenders will not be accepted.

14. An amount of equivalent to 10% of total contract value will have to be deposit **as a Horticulture Field Work Performance Security deposit** by the Selected Agency/Successful Tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same, the earnest money deposited will be forfeited.

15. No interest on Horticulture Field Work security deposit and earnest money deposit shall be paid by the Institute to the Tenderer.

16. The service tax or any other tax on material/service in respect of this contract shall be payable by contractor as per GOI rules and Institute will not entertain any claim whatsoever in this respect The Service registration tax No. along with TIN No. must be invariably mentioned as well as in the bills for payment. . The Income tax or any other tax which is as per the rule of the **Govt. of NCT of UP** shall be paid by the agency itself to the concerned department. Institute will deduct only TDS @ prescribed rate from the monthly bills of the successful tenderer as per the rule/ instructions made applicable form time to time by Government against which necessary Form-16 A will be issued.

17. Director, CISH reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, to be communicated to the Tenderer.

18. Decision of Director, CISH will be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director CISH, Lucknow. The decision of the sole arbitrator so appointed by the Director CISH, Lucknow shall be final and binding on the parties. The arbitrator proceeding shall be governed by the arbitration & constitution Act 1996.

19. Acceptance by the Institute will be communicated by FAX or any other form of communication. Formal letter of acceptance and work order of the Tender will be forwarded as soon as possible, but the instructions in the FAX, letter etc. should be acted upon immediately.

20. The contract will be initially for a period of one year. The period of contract may be changed, which is, as per the discretion of the competent authority.

21. This Institute implements provisions of the RTI Act 2005. The information provided is liable to be disclosed.

22. Successful bidder need to abide by all the provisions of the minimum wages act, child labour act and /or other Labour acts in force on tenderer in providing services to the Institute.
23. The ESI and EPF acts as applicable will also have to abide by the successful tenderer. On requirement of the Institute the successful tenderer will have to deposit/submit the ESI and EPF numbers of the staff working in the Institute and also submit the receipts on account of deposit of the money in the office of ESI and EPF in respect of the staff working at the Institute.
24. Successful Tenderer will have to enter into a detailed contract agreement with CISH on non-judicial stamp paper of Rs. **100/-** for each work.
25. The wages to be provided by the contractor to the staff will be governed by the State Govt./Central Govt. minimum labour wages act.
26. The documents are required to be enclosed with the Tender form which will be the part of the **Technical bid** of the Tender document are shown in Annexure-III of Tender Document.
27. Execution of the work will start only after completion of all the codal formalities, like agreement on Rs.100.00 Non-Judicial Stamp paper, deposit of Performance security i.e. 10% (ten percent) of total contract value.
28. Contractor should submit quarterly return of Service tax as charged by him in the quarter from the Institute.

Yours faithfully,

**ASSISTANT ADMINISTRATIVE OFFICER
FOR ON BEHALF OF DIRECTOR, CISH,
LUCKNOW**

QUOTATION FOR ANNUAL CONTRACT FOR **PROVIDING *Horticulture Field Work* –at CISH Rehmankhhera and at R.B. Road Campus, Lucknow**

Full Name & Address of the Tenderer in addition to Post Box No. (if any, should be quoted in all communications to this office) :

Telephone No. :

Telegraphic Address/FAX/Cellular No.:

E-Mail address :

From

To

The Director,
CISH, Rehmankhhera,
P.O. Kakori, Lucknow . 226101

I / We have read all the particulars regarding the General information and other terms and conditions of the contract for **PROVIDING seasonal *Horticulture Field Work at CISH Rehmankhhera and at R.B. Road Campus, Lucknow*** and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in the prescribed schedule as financial bid of this Tender and I/we agree to hold this offer open till 90 days. The rates quoted will be valid for a period of one year in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and form a part of this Tender _____. The Schedules-I & II to accompany this Tenders are at pages_____
4. Every page so attached with this Tender bears my signature and the office seal.
5. Pay order / DD No. _____ of Rs. _____ drawn in favour of **ICAR Unit CISH, Lucknow** and payable at Lucknow is enclosed as earnest money required.

Yours faithfully,

Dated :

Witness _____

Address _____

Occupation _____

Signature & Seal of the Tenderer
Telephone No. Office
Resi.
Mobile

Signature of witness to contractor's signature

Address :

Name & Signature of Witness :

Address:

Annexure - I

Details of the Minimum 3 years experience/work done.

Sl. No.	Name of the Deptt./Organisation & Name of the contact person with Phone No.	Period		No. of staff deployed	Remarks
		From	To		

Authorized Signatory

SCHEDULE TO TENDERS

PART – I

1. Name of the Firm/Agency
2. Full address with Post Box No.
And Telephone No. if any
3. Constitution of the Firm/
Agency (Attached copy)
 - a) Indian Companies Act, 1956
 - b) Indian Partnership Act, 1932
(Please give names of partners)
 - c) Any other Act, if not, the owners
4. For Partnership firms whether
registered under the Indian
Partnership Act, 1932, please
state further whether by the
partnership agreement to arbitration
has been conferred on the partner
who has signed the Tender.
 - i) If answer to the above is in negative
whether there is any general power
of attorney executed by all the
partners of the firm authorizing the
partner who has signed the Tenders
to refer dispute condemning business
of the partnership to arbitration
 - ii) If the answer to above is in point one and two
the affirmative please furnish a copy of either the
partnership agreement or the general
power of attorney as the case may be.
The copy should be attested by a Notary
Public or its execution would be admitted
by affidavit on a properly stamped paper
by all partner
- 5 As Per Ministry of Finance, Government of India
order no. 1(1)/2011/TA/292, dated 31.03.2012
e-payments for more than Rs. 25,000.00 is
mandatory. Hence following information needs
to be provided

- a) Name and Full Address of your Banker
 - b) Bank Account No. of the firm
 - c) IFSC Code No. of the Banker
- 6. Your Permanent Income Tax No (PAN)/Circle/Ward
 - 7. Any other relevant information
 - 8. Service tax registration No.
 - 9. TIN No.

PART – II

- 10. Earnest Money Deposited: Yes/No

PART – III

- 11. Name and Address of the firm's representative and whether the firm would be representing at the opening of the Tenders
- 12. Name of the Permanent Representative to be visiting CISH Rehmankhera/R.B. Road Campus regarding the contract (Separately may be indicated for Rehmankhera and R.B. Road Campus)

Date : _____

Place: _____

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the Tenderer.

Schedule –II

(Work to be Executed/ Scope of Work)

GENERAL INFORMATION & OTHER TERMS & CONDITIONS OF THE CONTRACT INCLUDING SCOPE OF WORK/WORK TO BE EXECUTED FOR PROVIDING Horticulture Field Work at CISH Rehmankhara/R.B. Road Campus, Lucknow :

Separate rates may be quoted for Rehmankhara and R.B. Road Campus

1. The following Horticulture Field Work is to be executed by the tenderer, who will be awarded the work contract of Horticulture Field Work arrangements. This Horticulture field work includes the work of so many external aided projects, which are under the administrative control of Institute. So many poly houses/net houses are also available in the premises of the Institute, which remain in full use throughout the year in cultivation of vegetables, fruits through different ways of cropping, like intercropping etc. In addition to it, the block-Ist of the Rehmankhara, the work of nursery is also done through the method of outsourcing. For this purpose all the work right from the setting of seedlings under poly house and maintenance of the plant upto the saleable stage is also done through outsourcing. All these works are included in this tender.
2. The total tentative expenditure on outsourcing of seasonal jobs -Horticulture & Field work of the Institute and the external aided projects attached and in the administrative control of this Institute is around Rs. (Rupeesonly) per annum for the year 2011-12. The same is expected in the next coming years, keeping in view of the requirement of the above work.
3. The rates to be provided in this tender by the tenderer will be as per the unit given against each work as tabulated below :-

क्र०सं०	Nature of Work as per Outsourcing Format	
1.	मेड़ों की सफाई व उन पर उग रहे पौधे की जड़ों को निकालने का कार्य	प्रति रनिंग मी.
2.	थाला बनाने का कार्य/ थालों की गुड़ाई/ थालों में गोबर की खाद डालकर मिलाने का कार्य (1 मीटर व्यास)	प्रति थाला
3.	थाला बनाने का कार्य/ थालों की गुड़ाई/ थालों में गोबर की खाद डालकर मिलाने का कार्य (2 मीटर व्यास)	प्रति थाला
4.	थाला बनाने का कार्य/ थालों की गुड़ाई/ थालों में गोबर की खाद डालकर मिलाने का कार्य 3 मीटर व्यास)	प्रति थाला
5.	प्लाटों में टयवेल द्वारा सिंचाई का कार्य	प्रति है०
6.	आम व अन्य पौधों में टैंकर द्वारा स्प्रे का कार्य	प्रति टैंकर (2000 ली०)
7.	आम आंवला को सुरक्षित तोड़ने के बाद कैरट भरकर बिक्री केन्द्र तक पहुंचाना	प्रति घण्टा
8.	कीट नाकों व सूक्ष्म तत्वों का छिड़काव	प्रति घण्टा
9.	अमरुद एवं आंवला के पेड़ों में तना भेदक कीट का प्रकोप होने पर तीली द्वारा छेदों की सफाई करके उसमें कीट नाक भरना	प्रति घण्टा
10.	आम, अमरुद एवं आंवला के पेड़ों पर जमीन की सतह से 1 मीटर तक तने की पुताई का कार्य	प्रति घण्टा
11.	आम, आंवला एवं अमरुद के पौधों की कटाई छंटाई उपरान्त गिरे हुए पत्तों एवं डालों को खेत से हटाना	प्रति घण्टा
12.	आम, आंवला एवं अमरुद के पौधों में प्लास्टिक मल्टिचिंग बिछाने का कार्य	प्रति वर्ग मी
13.	जुताई के दौरान ड्रिप पाइप को हटाना एवं जुताई के बाद बिछाना	प्रति है०

14.	आम, आंवला एवं अमरूद के प्लाटों में अन्तः फसल लगाने हेतु बेड बनाने का कार्य ;बेडो में गोबर की खाद एवं रासायनिक खाद का मिश्रण मिलाने का कार्य	प्रति 1000वर्ग मी
15.	अन्तः फसल लगाने हेतु बेडो पर ड्रिप सिंचाई प्रणाली तथा प्लास्टिक मल्विंग भीट बिछाने का कार्य; मल्विंग भीट में छेद करके पौध रोपने का कार्य	प्रति वर्ग मी
16.	आम, अमरूद व सब्जियों के पौधों को सहारा देने हेतु स्टेकिंग का कार्य	प्रति 100 पौधा
17.	अन्तः फसल सब्जियों के पौधों में पिचिंग एवं ट्रेनिंग उपरान्त कूड़े का निस्तारण	प्रति100 वर्ग मी
18.	आम के बाग में लगी अन्तः फसले के पौधों की निकाई का कार्य	प्रति 1000 वर्ग मी.
19.	आम, अमरूद व आंवला के बागों में लगी अन्तः फसलों के कीड़ों एवं रोगों की रोकथाम हेतु कीटना 1क एवं फफूंदीना 1क स्प्रे का कार्य	प्रति 1000 वर्ग मी.
20.	बागों में लगी अन्तः फसले सब्जियों की तुड़ाई उपरान्त कैरट में भरकर बिक्री केन्द्र तक पहुंचाना	प्रति 1000 वर्ग मी.
21.	पॉली हाउस एवं नेट हाउस में फसल बोन हेतु बेड को तैयार करके ड्रिप की पाइप बिछाने का कार्य।	प्रति100 वर्ग मी.
22.	पॉली हाउस, नेट हाउस प्रो ट्रे में मिट्टी एवं खाद का मिश्रण भरकर बीज बोन का कार्य	प्रति 100 बीज
23.	पाली हाउस रासायनिक खाद व सूक्ष्म तत्वों को मिलाकर बेडो में डालना तथा मिट्टी में मिलाने का कार्य	प्रति वर्ग मी.
24.	पॉली हाउस एवं नेट हाउस में पौध रोपण का कार्य	प्रति वर्ग मी.
25.	पॉली हाउस एवं नेट हाउस में फॉगर, स्प्रेकलर, टपक सिंचाई प्रणाली की साफ सफाई एवं रख रखाव का कार्य	प्रति100वर्ग मी.
26.	पॉलीबैग में फर्न की पौध तैयार करना-23 से.मी. X 15 से.मी. पैकेट भरने हेतु मिश्रण (मिट्टी-गोबर की खाद-बालू/मौरंग) बनाना तथा भरना और पौधा लगाना (प्रति 100 थैली)	प्रति 100 थैली
27.	पौध रोपण का कार्य (पौधे के पिण्डी से पॉलीथीन/घास हटाना, मिट्टी में पौधे की जगह बनाना, पौध लगाना, मिट्टी दबाना एवं सिंचाई)	प्रति 100 पौधे
28.	जीर्णोद्धारित आम के वृक्षों में निकली भाखाओं का विरलन-हर भाखा पर 8 से 10 भाखाओं को छोड़ते हुए अन्य को निकलना	प्रति वृक्ष
29.	जीर्णोद्धारित आम के वृक्षों के थालों में गुड़ाई, खरपतवार निकालना, घास फूस से 6" मोटी परत बिछाकर मल्विंग करना	प्रति थाला
30.	आम के वृक्षों के थालों में पॉलीथीन की मल्विंग करना	प्रति थाला
31.	बगीचे में खेत तैयार कर परवल की कटिंग लगाना (50*50 सेमी दूरी)	प्रति 100 वर्ग मी.
32.	बगीचे में खेत तैयार कर मेंडो पर 50*50 सेमी दूरी पर जिमीकंद का रोपण	प्रति 100 वर्ग मी.
33.	खेत तैयार कर खाद मिलाकर सब्जियों की बुवाई/रोपण	प्रति 100 वर्ग मी.
34.	सब्जियों की क्यारियों की निराई-गुड़ाई, आव यकतानुसार दवा का छिडकाव, तैयार होने पर तुड़ाई एवम् विक्रय बिंदु तक पहुंचाना	प्रति 100 वर्ग मी.
35.	वर्षा में होने वाले कटाव को रोकने के लिए प्लाट में घास रोपण का कार्य।	प्रति वर्ग मी.
36.	पेड़ों की कटाई छटाई का कार्य।	प्रति घण्टा
37.	सब्जी उगाने हेतु प्लाट का ले आउट के अनुसार क्यारी बनाना और पौधों की रोपाई।	प्रति वर्ग मी.
38.	बयोडायनमिक कम्पोट का ढेर बनाने हेतु कार्बनिक पदार्थों का एकत्र करना।	प्रति ढेर (5*2.5*1.5 मी.)
39.	वर्मीकम्पोट बनाने का, छानने एवं बैग भरने का कार्य।	प्रति ढेर (3*1.5*0.3 मी.)
40.	कार्बनिक तत्वों (घास-फूस) का एकत्र करना और नाडेप कम्पोस्ट बनाना।	प्रति ढेर (3.5*2.5*1.25)
41.	नीम की पत्तियां एकत्र करना तथा उनसे जैविक कीटनाशक बनाना	प्रति 200 लीटर
42.	जैविक कीटनाशक को छनना और आम पर स्प्रे करना	प्रति घण्टा
43.	आम के पेड़ों में पॉलीथीन बांधना और ग्रीस लगाना	प्रति पौधा
44.	खाद के गड्ढे से गोबर की खाद लाना और प्लाट में डालना	प्रति ट्राली
45.	आम के पौधों में थैचिंग करना/थैचिंग हटाने का कार्य	प्रति घंटा

46.	प्रयोगिक प्रक्षेत्रों पर समायानुसार जुताई का कार्य ट्रैक्टर व यन्त्रों के साथ	प्रति घण्टा
47.	प्रयोगिक प्रक्षेत्रों का समतलीकरण ट्रैक्टर लेबलर के साथ	प्रति घण्टा
48.	पेड़ों की सूखी टहनियों की कटाई-छटाई	प्रति घण्टा
49.	समयानुसार प्रयोगिक प्रक्षेत्र पर प्रयोगिक छिड़काव	प्रति घण्टा
50.	पौध रोपड़ हेतु गड्ढे की खुदाई	श्रमिक द्वारा: (1 क्यूबिक फिट) ट्रैक्टर द्वारा: (1 क्यूबिक फिट)
51.	गड्ढे की भराई (खाद तथा अन्य सामग्री के साथ)	प्रति गड्ढा (1 क्यूबिक फिट)
52.	क्यारियों में रखें बीजू पौधों को नेट हाऊसों एवं पाली हाऊसों में िफ्ट करना	प्रति पौधा।
53.	ग्राफटेड पौधों को नेट हाऊसों एवं पाली हाऊसों से निकाल कर ट्रक/अन्य वाहनों में लोड करना	प्रति पौधा।
54.	क्यारियों में तैयार किये गये अमरूद, आँवला एवं बेल आदि के बीजू पौधों को क्यारियों से निकालकर पालीबैग में लगाना व पालीबैग को पौधे लगाने के उपरान्त पाली हाऊसों, नेट हाऊसों एवं क्यारियों में िफ्ट करना	प्रति पौधा।
55.	पालीबैग में लगे हुए पौधों को क्यारियों में िफ्ट करने के लिए 5.0 m लम्बी 1.0 m चौड़ी 9.0 इंच गहरी साईज की क्यारियाँ बनाने का कार्य	प्रति वर्ग मीटर।
56.	पाली हाऊसों में लगे कूलिंग पैण्डस की साफ-सफाई का कार्य	प्रति घण्टा
57.	आम, अमरूद, आँवला, बेल, लीची एवं अनार तथा जामुन आदि के ग्राफटेड पौधों में नियमित पिचिंग, बीडिंग व सिंचाई आदि का कार्य	प्रति पौधा/माह।
58.	आम में जाला हटाने का कार्य	प्रति घण्टा
59.	अन्तः फसलों की कटाई का कार्य	प्रति हे0
60.	अन्तः फसलों की मड़ाई का कार्य	प्रति घण्टा
61.	वर्षा द्वारा प्लाटों में हुए कटाव को भरने का कार्य	प्रति घन मी.
62.	पॉली बैग भरने हेतु मिश्रण (खाद, मिट्टी एवं अन्य सामग्री) मिलाकर भरना व पॉली बैग को नेट हाऊस/पॉली हाऊस में िफ्ट करने का कार्य (7.5 X 7 इंच)	प्रति पॉली बैग।
63.	कुशल श्रमिक	प्रति घण्टा
64.	अकुशल श्रमिक	प्रति घण्टा
65.	अर्द्धकुशल श्रमिक	प्रति घण्टा

4. Crop wise Area which includes the trees and field required for intercropping etc. at Rehmankhara of different blocks are given below :-

Sl. No.	Particulars	Area under Crop (ha.)				
		Block I	Block-II	Block-III	Block-IV	Total Ha.
	Mango	1.525	25.92	32.12	7.825	67.39
	Guava	0.344	0.75	5.50	2.28	8.874
	Banana					
	Bael	0.594		0.75	1.25	2.594
	Aonla			0.60	2.00	2.600
	Papaya			0.10	0.500	0.600
	Litchi	0.437		0.75		1.187
	Grape		0.25			0.250
	Jamun				1.00	1.000
	Karonda				0.50	0.500
	Kaitha				0.75	0.750
	Khirni				0.50	0.500
	Imli				0.50	0.500
	Chironji				1.00	0.500
	Mahua				0.50	0.500
	Pomegranate				0.48	0.500
	Custard apple			1.50		1.500
	Badhal Karambola			0.50		0.500
	Mulbury			0.50		0.500
	Phalsa			0.50		0.500
	Gulab Jamun			0.50		0.500
	Loquat			0.50		0.500
	Nursery	0.630		0.25		0.630
	Total	3.530	26.920	44.070	19.085	93.605
	Area under road, channels and building	1.40	8.08	3.30	0.25	10.98
	Metrological observatory				0.25	0.25
	Intercrop					0.25
	Gram					
	Mustard					8.0
	Lentil					0.25
	Potato					0.5
	Pea					1.0
	Til					1.0
	Berseem					0.3
	Othergrass					0.25
	Coriander					0.5
	Flowers					0.2
	FYM pits		0.315	0.50	0.50	1.315
	Water Harvesting Pond				1.52	1.52
	Developed area	10.25	1.5	1.50	0.5	3.5
	Undeveloped area as secondary forest			7.495	4.71	12.205
	Grand Total :	15.18	36.815	56.868	26.815	135.928

5- आर0 बी0 रोड कैम्पस का कार्यक्षेत्र 13.2 हे0 जिसमें निम्न पेड/पौधे उपलब्ध हैं।

आम	– 471 पेड़
अमरूद	– 1394 पेड़
आवंला	– 286 पेड़
मदर ब्लाक	– 1-0
नीबू	– 69 पेड़
बेल	– 126 पेड़
रोड बाउन्ड्री एवं कालोनी	– 1678 रनिंग मीटर

Terms & Conditions

1. The outsourcing of seasonal jobs - for providing *Horticulture Field Work at CISH Rehmankhhera and at R.B. Road Campus, Lucknow* separately shall have to be undertaken without causing any damage to the Institute properties. In case, any damages is caused by the workers deployed by the contractor to do the work, the same shall be recovered from the contractor, and the total damage will be estimated by the Director, CISH, Lucknow and contractor shall agree for recovery of the same.
2. The contractor shall not sublet the work without prior written permission of the Institute.
3. Payment for Services work rendered will be made upon monthly submission of pre-receipted bill.
4. The above Services shall have to be provided for the entire locality of the Institute premises **at CISH Rehmankhhera and at R.B. Road Campus, Lucknow.**
5. The agency shall employ good and reliable persons with robust health and clean record preferably within the age group of 21 to 40 years. In case any of the personnel so provided is not found suitable, the Institute shall have the right to ask for their replacement without giving any reasons therefor and the agency shall on receipt of a written communication will have to replace such persons immediately.
6. The rates to be quoted separately for Rehmankhhera and R.B. Road Campus should include cost of each and every item including transportation cost, manpower cost etc. The Institute shall not bear any extra charge on any account whatsoever i.e. EPF contribution, ESI contribution, Uniform, Liveries, OTA etc.
7. The contractor will discharge all his legal obligations in respect of the workers to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the Council from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director of the Institute shall be final and binding on the contractor.

8. The selected agency shall provide the necessary personnel for providing above services separately at **CISH, Rehmankhera and at R.B. Road Campuses, Lucknow** as per labour act provisions prevalent in **Govt. of UP/GOI**.
9. The contractor shall make payment of wages in accordance with minimum wages act by Cheque to the personnel engaged by him by 7th of the following month in the premises of **CISH** in the presence of an officer designated for the purpose by the competent authority CISH, so that there is no disruption in the performance of duties of deployed personnel. Wages should be paid according to the Minimum Wages Act and together with statutory Acts applicable by **Govt. of UP/GOI** from time to time. CISH reserves the right to check periodically the status of the payment of wages made by him to personnel deployed.
10. The tender **duly signed on all pages of the document** shall be submitted along with the technical and financial bids in separate envelopes superscribed as ~~%~~Technical Bid+and ~~%~~financial Bid+, failing which the tender shall not be considered.
11. This Institute is under the provisions of RTI Act 2005. All information provided by the bidder under this is liable to be disclosed.
12. No accommodation/no living place will be provided by the Institute to the personnel deployed by the firm.
13. Within 21 (twenty one) days after the issue of notification of award of outsourcing of jobs by the CISH, the Contractor shall furnish performance security -seasonal - Horticulture Field Work to the CISH office for an amount of 10% (ten percent) of the total contracted value.
14. As compensation for any loss resulting from the suppliers, failure to complete its obligations under the contract shall be recovered from the performance security.
15. The performance security - seasonal Horticulture Field Work shall be denominated in Indian Rupees and shall be in one of the following forms:

- a. Demand draft/Pay order of any scheduled bank to be drawn in favor of ICAR Unit . CISH payable at Lucknow
 - b. Bank guarantee issued by scheduled bank in the prescribed form.
16. The performance security - seasonal Horticulture Field Work will be kept by the CISH and returned to the contractor on completion of CISH contractual obligation satisfactorily.
 17. The contractor shall submit the bills after completion of each month preferably before 7th day of month. The bills shall be supported with the copy of challans of deposits of EPF. The payment will be made through e-payment as per instructions of Ministry of Finance, Government of India order no. 1(1)/2011/TA/292, dated 31.03.2012 regarding satisfactory execution of services by the officer authorized for this purpose. In case, the prescribed jobs are not completed up to the satisfactory of the authorities, suitable deductions shall be made from the payment at the discretion of Director, Central Institute for Subtropical Horticulture, Rehmankhera, Lucknow whose decision will be final and binding on the contractor.
 18. The wages shall be disbursed on or before 7th of succeeding month at CISH, Rehmankhera/R. B. Road Campus in the presence of an authorized representative of this Institute and he shall certify the disbursement of wages to each labourer as per contract Labour (Regulation and Abolition) Act, 1970.
 19. The Contractor shall be responsible to discharge all their legal obligation of their employees in respect of their wages and other service conditions and shall also comply with all the rules and regulation and provisions of law in force that may be applicable to them from time to time, viz statutory obligation under Contract Labour (Regulation & Abolition) Act, 1970. Minimum wages Act, Workman's compensation Act EPF & MP Act, Industrial Dispute Act etc. The Contractor shall agree to indemnify himself for any claims, losses or damages that may be caused to the CISH on account of the Contractor's failure to comply with their obligation under the various laws towards their workers engaged by them or any losses or damages to CISH due to acts/commissions by Contractor.
 20. Under no circumstances, the workmen of the Contractor shall be treated, regarded or considered or deemed to be the employees of the CISH and the Contractor alone shall be responsible for their remuneration wages and to their benefits service conditions and welfare of all the workers deployed by the agency/contractor and shall indemnify against any claims may arise in respect of the workers act/commission leading to the losses to CISH by the personnel deployed by the Contractor.
 21. Under no circumstances, the Institute shall be made liable or additional monetary involvement other than what has been mutually agreed upon. In case of any of the above contingencies, the one part/first party herein CISH, Lucknow will have the right to terminate

this agreement forthwith without notice and will not be liable to any damages and/or loss which may be suffered by the Contract Agency on account of termination of this agreement.

22. If any question or dispute arise between the parties here to or their representative with respect to the meaning or effect of any clauses of this agreement or about the right of liabilities of the parties hereto, then such a question or dispute shall be referred to the arbitrator and such arbitrator shall be appointed by the ICAR/CISH; his award shall be governed by the provisions of the Arbitration and Conciliation Act 1996 for time being in force in India Union and shall be binding on both the parties hereto.

23. The worker deployed by the contractor shall not develop social relationship with Institute Staff.

24. The worker shall be provided with every necessary things required/related to the outsourced job to be performed etc., by the Contractor.

~ Penalty clause/Liquidated damages clause:

1. That the contractor shall be responsible for the faithful compliance of the work award order. Any breach or failure to perform the same may result in termination of the work order and forfeiture of the Security deposit.
2. An amount of Rs.500/- will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark at any point it will be brought to the notice of supervisory staff of the firm by Institute and if no action is taken, liquidated damage clause will be invoked.
3. Any misconduct/misbehavior on the part of manpower deployed by the agency will be viewed seriously.

The Director, CISH reserves the right to reject any or all Tenders in whole or in part without assigning any reasons therefor. The decision of Director, CISH shall be final and binding on the contractor/agency in respect of any clause covered under the Contract.

ASSISTANT ADMINISTRATIVE OFFICER

Annexure – II

Financial Bid

(This financial bid to be enclosed in a separate envelop separately for Rehmankhhera & R.B. Road Campus)

Last Date for receipt of Tender : 12.08.2016 by 4.00 pm

Date of opening of Technical Bid : 16.08.2016 at 11.00 am

To

The Director,
Central Institute for Subtropical Horticulture,
Rehmankhhera, P.O. Kakori,
Lucknow – 227 107

Sir,

I/We wish to submit our Tenders for the job work/service contract for providing Horticulture Field Work at CISH, separately for Rehmankhhera and R.B. Road Campus, Lucknow on the following rates.

Sl. No.	Work to be executed	Rates to be given as mentioned below	Rates for Rehmankhhera	Rates for R.B. Road Campus
1.	मेड़ों की सफाई व उन पर उग रहे पौधे की जड़ों को निकालने का कार्य	प्रति रनिंग मी.		
2.	थाला बनाने का कार्य/ थालों की गुड़ाई/ थालों में गोबर की खाद डालकर मिलाने का कार्य (1	प्रति थाला		

	मीटर व्यास)			
3.	थाला बनाने का कार्य/ थालों की गुड़ाई/ थालों में गोबर की खाद डालकर मिलाने का कार्य (2 मीटर व्यास)	प्रति थाला		
4.	थाला बनाने का कार्य/ थालों की गुड़ाई/ थालों में गोबर की खाद डालकर मिलाने का कार्य 3 मीटर व्यास)	प्रति थाला		
5.	प्लाटों में ट्रैक्टर द्वारा सिंचाई का कार्य	प्रति है0		
6.	आम व अन्य पौधों में टैंकर द्वारा स्प्रे का कार्य	प्रति टैंकर (2000 ली0)		
7.	आम आवला को सुरक्षित तोड़ने के बाद कैंटर भरकर बिक्री केन्द्र तक पहुंचाना	प्रति घण्टा		
8.	कीट नाकों व सूक्ष्म तत्वों का छिड़काव	प्रति घण्टा		
9.	अमरूद एवं आवला के पेड़ों में तना भेदक कीट का प्रकोप होने पर तीली द्वारा छेदों की सफाई करके उसमें कीट नाक भरना	प्रति घण्टा		
10.	आम, अमरूद एवं आवला के पेड़ों पर जमीन की सतह से 1 मीटर तक तने की पुताई का कार्य	प्रति घण्टा		
11.	आम, आवला एवं अमरूद के पौधों की कटाई छंटाई उपरान्त गिरे हुए पत्तों एवं डालों को खेत से हटाना	प्रति घण्टा		
12.	आम, आवला एवं अमरूद के पौधों में प्लास्टिक मल्टिचिंग बिछाने का कार्य	प्रति वर्ग मी		
13.	जुताई के दौरान ड्रिप पाइप को हटाना एवं जुताई के बाद बिछाना	प्रति है0		
14.	आम, आवला एवं अमरूद के प्लाटों में अन्तः फसल लगाने हेतु बेड बनाने का कार्य ;बेडों में गोबर की खाद एवं रासायनिक खाद का मिश्रण मिलाने का कार्य	प्रति 1000वर्ग मी		
15.	अन्तः फसल लगाने हेतु बेडों पर ड्रिप सिंचाई प्रणाली तथा प्लास्टिक मल्टिचिंग भीट बिछाने का कार्य; मल्टिचिंग भीट में छेद करके पौध रोपने का कार्य	प्रति वर्ग मी		
16.	आम, अमरूद व सब्जियों के पौधों को सहारा देने हेतु स्टेकिंग का कार्य	प्रति 100 पौधा		
17.	अन्तः फसल सब्जियों के पौधों में पिचिंग एवं ट्रेनिंग उपरान्त कूड़े का निस्तारण	प्रति100 वर्ग मी		
18.	आम के बाग में लगी अन्तः फसल के पौधों की निकाई का कार्य	प्रति 1000 वर्ग मी.		
19.	आम, अमरूद व आवला के बागों में लगी अन्तः फसलों के कीड़ों एवं रोगों की रोकथाम हेतु कीटनाक एवं फफूंदनाक स्प्रे का कार्य	प्रति 1000 वर्ग मी.		
20.	बागों में लगी अन्तः फसल सब्जियों की तुड़ाई उपरान्त कैंटर में भरकर बिक्री केन्द्र तक पहुंचाना	प्रति 1000 वर्ग मी.		
21.	पॉली हाउस एवं नेट हाउस में फसल बोने हेतु बेड को तैयार करके ड्रिप की पाइप बिछाने का कार्य।	प्रति100 वर्ग मी.		
22.	पॉली हाउस, नेट हाउस प्रो ट्रे में मिट्टी एवं खाद का मिश्रण भरकर बीज बोने का कार्य	प्रति 100 बीज		
23.	पाली हाउस रासायनिक खाद व सूक्ष्म तत्वों को मिलाकर बेडों में डालना तथा मिट्टी में मिलाने का कार्य	प्रति वर्ग मी.		

24.	पॉली हाउस एवं नेट हाउस में पौध रोपड़ का कार्य	प्रति वर्ग मी.		
25.	पॉली हाउस एवं नेट हाउस में फॉगर, स्प्रिंकलर, टपक सिंचाई प्रणाली की साफ सफाई एवं रख रखाव का कार्य	प्रति 100 वर्ग मी.		
26.	पॉलीबैग में फर्न की पौध तैयार करना—23 से.मी. X 15 से.मी. पैकेट भरने हेतु मिश्रण (मिट्टी—गोबर की खाद—बालू/मौरंग) बनाना तथा भरना और पौधा लगाना (प्रति 100 थैली)	प्रति 100 थैली		
27.	पौध रोपण का कार्य (पौधे के पिण्डी से पॉलीथीन/घास हटाना, मिट्टी में पौधे की जगह बनाना, पौध लगाना, मिट्टी दबाना एवं सिंचाई)	प्रति 100 पौधे		
28.	जीर्णोद्धारित आम के वृक्षों में निकली भाखाओं का विरलन—हर भाखा पर 8 से 10 भाखाओं को छोड़ते हुए अन्य को निकलना	प्रति वृक्ष		
29.	जीर्णोद्धारित आम के वृक्षों के थालों में गुड़ाई, खरपतवार निकालना, घास फूस से 6" मोटी परत बिछाकर मल्लिचंग करना	प्रति थाला		
30.	आम के वृक्षों के थालों में पॉलीथीन की मल्लिचंग करना	प्रति थाला		
31.	बगीचे में खेत तैयार कर परवल की कटिंग लगाना (50*50 सेमी दूरी)	प्रति 100 वर्ग मी.		
32.	बगीचे में खेत तैयार कर मेंडो पर 50*50 सेमी दूरी पर जिमीकंद का रोपण	प्रति 100 वर्ग मी.		
33.	खेत तैयार कर खाद मिलाकर सब्जियों की बुवाई/रोपण	प्रति 100 वर्ग मी.		
34.	सब्जियों की क्यारियों की निराई—गुड़ाई, आव यकतानुसार दवा का छिडकाव, तैयार होने पर तुड़ाई एवम् विक्रय बिंदु तक पहुंचाना	प्रति 100 वर्ग मी.		
35.	वर्षा में होने वाले कटाव को रोकने के लिए प्लाट में घास रोपण का कार्य।	प्रति वर्ग मी.		
36.	पेड़ों की कटाई छटाई का कार्य।	प्रति घण्टा		
37.	सब्जी उगाने हेतु प्लाट का ले आउट के अनुसार क्यारी बनाना और पौधों की रोपाई।	प्रति वर्ग मी.		
38.	बयोडायनमिक कम्पोट का ढेर बनाने हेतु कार्बनिक पदार्थों का एकत्र करना।	प्रति ढेर (5*2.5*1.5 मी.)		
39.	वर्मीकम्पोट बनाने का, छानने एवं बैग भरने का कार्य।	प्रति ढेर (3*1.5*0.3 मी.)		
40.	कार्बनिक तत्वों (घास—फूस) का एकत्र करना और नाडेप कम्पोस्ट बनाना।	प्रति ढेर (3.5*2.5*1.25)		
41.	नीम की पत्तियां एकत्र करना तथा उनसे जैविक कीटनाशक बनाना	प्रति 200 लीटर		
42.	जैविक कीटनाशक को छनना और आम पर स्प्रे करना	प्रति घण्टा		
43.	आम के पेड़ों में पॉलीथीन बांधना और ग्रीस लगाना	प्रति पौधा		

44.	खाद के गड्ढे से गोबर की खाद लाना और प्लाट में डालना	प्रति ट्राली		
45.	आम के पौधों में थैचिंग करना/थैचिंग हटाने का कार्य	प्रति घंटा		
46.	प्रयोगिक प्रक्षेत्रों पर समायानुसार जुताई का कार्य ट्रैक्टर व यन्त्रों के साथ	प्रति घण्टा		
47.	प्रयोगिक प्रक्षेत्रों का समतलीकरण ट्रैक्टर लेबलर के साथ	प्रति घण्टा		
48.	पेड़ों की सूखी टहनियों की कटाई-छटाई	प्रति घण्टा		
49.	समयानुसार प्रयोगिक प्रक्षेत्र पर प्रयोगिक छिड़काव	प्रति घण्टा		
50.	पौध रोपड़ हेतु गड्ढे की खुदाई	श्रमिक द्वारा: (1 क्यूबिक फिट) ट्रैक्टर द्वारा: (1 क्यूबिक फिट)		
51.	गड्ढे की भराई (खाद तथा अन्य सामग्री के साथ)	प्रति गड्ढा (1 क्यूबिक फिट)		
52.	क्यारियों में रखे बीजू पौधों को नेट हाऊसों एवं पाली हाऊसों में िपट करना	प्रति पौधा।		
53.	ग्रापटेड पौधों को नेट हाऊसों एवं पाली हाऊसों से निकाल कर ट्रक/अन्य वाहनों में लोड करना	प्रति पौधा।		
54.	क्यारियों में तैयार किये गये अमरूद, आँवला एवं बेल आदि के बीजू पौधों को क्यारियों से निकालकर पालीबैग में लगाना व पालीबैग को पौधे लगाने के उपरान्त पाली हाऊसों, नेट हाऊसों एवं क्यारियों में िपट करना	प्रति पौधा।		
55.	पालीबैग में लगे हुए पौधों को क्यारियों में िपट करने के लिए 5.0 m लम्बी 1.0 m चौड़ी 9.0 इंच गहरी साईज की क्यारियाँ बनाने का कार्य	प्रति वर्ग मीटर।		
56.	पाली हाऊसों में लगे कूलिंग पेण्डस की साफ-सफाई का कार्य	प्रति घण्टा		
57.	आम, अमरूद, आँवला, बेल, लीची एवं अनार तथा जामुन आदि के ग्रापटेड पौधों में नियमित पिचिंग, बीडिंग व सिंचाई आदि का कार्य	प्रति पौधा/माह।		

58.	आम में जाला हटाने का कार्य	प्रति घण्टा		
59.	अन्तः फसलों की कटाई का कार्य	प्रति हे०		
60.	अन्तः फसलों की मड़ाई का कार्य	प्रति घण्टा		
61.	वर्षा द्वारा प्लाटों में हुए कटाव को भरने का कार्य	प्रति घन मी.		
62.	पॉली बैग भरने हेतु मिश्रण (खाद, मिट्टी एवं अन्य सामग्री) मिलाकर भरना व पॉली बैग को नेट हाउस/पॉली हाउस में िफ्ट करने का कार्य (7.5 X 7 इंच)	प्रति पॉली बैग।		
63.	कुशल श्रमिक	प्रति घण्टा		
64.	अकुशल श्रमिक	प्रति घण्टा		
65.	अर्द्धकुशल श्रमिक	प्रति घण्टा		

I/We agree to forfeit of the Earnest money, if I/We failed to comply with any of the terms and conditions in whole or in part laid down in the tender form.

I/We have carefully read the Terms & Conditions of the Tender and are agreed to abide by these in letter & spirit.

signature
Name & Address of the Firm
Telephone/Mobile No.

Technical Bid

The following documents are required to be enclosed along with the technical bid in sealed envelop.

- a) Registration certificate of the firm under the work contract of the **Govt. of UP/GOI.**
- b) **Minimum turnover of the firm not less than Rs.25,00,000.00 (Rupees Twenty five lakhs only) during the last financial year.**
- c) Last three years continuous experience of the firm in the field of providing such services in Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations provide the details in enclosed tabular form (Annexure-.
- d) Certified Balance Sheet of the firm for 2014-15 & 2015-16 (two years) of the service contract by the Chartered Accountant.
- e) Duly certified copies of the satisfactory services in the organization of State/Government of India where the Tenderer has provided the services for the last three years.
- f) Employee EPF registration certificate issued by local govt. etc.
- g) Employee ESI registration certificate issued by local govt. etc.
- h) Nos. of labour registered under ESI & EPF separately. Minimum 20 nos. (labour) required and their ESI & EPF contributions. Documentary proof of vouchers to be required and may be attached.
- i) The agency must have registration with service tax department and submit a xerox copy.
- j) It should be declared by the tenderer that, whether the firm has any legal suit/criminal case pending against it for violation to PF/ESI, Minimum wages Act or other laws (give details). The firm/agency must enclose a certificate indicating that there is no criminal/legal suit pending or contemplated against them.